MONITORED GUARDING LTD T/A TAURUS SECURITY GROUP

APPLICATION FORM

Manchester Buildinas, 71-73 Hvde Road, Ardwick, Manchester M12 6BH T: 0161 273 6660

This form is confidential. Office Use Only.

Employee Number	**Position applied for**	Pay frequency & rate	Weekly/ Rate	Monthly/ Rate
		Manned guarding		
		CCTV		
Interviewer name	**Signature**	Events		
		Mobile		
		Other-		

Surname		**First Names**	

Current Address		**Previous Address: If less than 3 years**	
Postcode		**Postcode**	

Telephone Number	
Mobile Number	
Date Of Birth	
Place Of Birth	
Nationality	
NI Number	
Email Address	
SIA Licence Number	
SIA Licence Type	
SIA Licence Expiry Date	
How did you hear about the role?	
Bank Account Number	
Sort Code	
Account Name	

5 Year History- Required in compliance with security screening procedure BS7858.

It is necessary to account for every month during the last 5 years. There must be no gaps of more than 30 days. So please put everything down with date/month/year.

- **Provide contact details of any previous employer.**
- **Proof of Universal credit or any benefits received (if applicable)**
- **Proof of tax payments for self -employment (UTR number etc)**
- **School or higher education if this falls within the 5 year period)**
- **Any periods when you were supported by someone (no work or benefits etc)**

Starting with your current situation, work backwards for the last 5 years

Dates From- To Date/month/year	**Name and address of employer:** Contact email or phone	**Employment details** Position held and reason for leaving	**Office Only**	

Secondary Education Record

This is only applicable if this was within the last 5 years, in compliance with the Security screening procedure BS7858.

Name Of School	From	To	Qualifications
Name, address, contact details			

Name Of College/University	From	To	Qualifications
Name, address, contact details			

DECLARATION

I confirm that the information I have provided in my application for employment is true and complete to the best of my knowledge. I understand that providing false or misleading information, or failing to disclose relevant information, may result in termination of my employment without notice, I understand that I may be asked to make a Statutory Declaration, in accordance with the Statutory Declarations Act 1835, to confirm my previous employment or periods of unemployment, I authorise the Company, or its representatives, to contact government bodies, former employers, educational institutions, criminal justice agencies, and personal referees to verify information relating to my employment history.

I consent to the reasonable processing of my personal data for the purpose of assessing my medical condition and fitness to carry out my duties. I understand that I may be required to undergo a medical examination if requested by the Company. Subject to the Access to Medical Reports Act 1988, I consent to the results being shared with the Company.

I also authorise the Company to carry out a consumer information search with a credit reference agency. This search may be recorded and shared with other credit reference agencies.

I confirm that all documents I provide as proof of identity, address, right to work, or other supporting information are genuine. I consent to these documents being checked using UV scanning or similar verification methods. I understand that providing false documents may be reported to the relevant authorities.

DATA PROTECTION ACT 2025 The Company will use the information you have given on your application form (together with any information which we obtain with your consent from third parties) for assessing your suitability for employment. It may be necessary to disclose your information to our agents and other service providers. By returning this form to the Company, you consent to our processing personal data about you where this is necessary, for example, information about your credit status, ethnic origin or criminal offences. You also consent to the transfer of your information to your current and future potential employers, where this is necessary (this may be to companies operating abroad if you apply for work outside of the United Kingdom). Your information will be held on our computer database and/or in our paper filing systems. By signing below, you agree to this process and confirm that you do not have a criminal record subject to the current Rehabilitation of Offenders Act and any amendments. You have the right to apply for a copy of your information (for which we may charge a small fee) and to have any inaccuracies corrected.

DISCLOSURE You are applying for a position of trust, and in the event of being offered employment by the Company, we may apply for a Disclosure. However, having a criminal record does not necessarily bar you from employment. For more information, ask a member of staff for a copy of the DBS Code of Practice/Disclosure and Scotland and/or the Company's policy statement regarding ex-offenders. Disclosure information is treated in a sensitive way and is restricted to those who need to see it to make a recruitment decision. By signing this document, you allow the Company to see a copy of the Disclosure. The Disclosure information is not retained, i.e. it is disposed of within the timescales recommended in the DBS Code of Practice. By signing below, you agree to this process.

SCREENING Any offer of employment is subject to satisfactory screening, and the applicant consents to being screened and will provide information as required. That the information provided is correct, and the applicant acknowledges that any false statements or omissions could lead to termination of employment.

Applicant Name	
Applicant Signature	
Date	

Right to work in the United Kingdom.

For the Asylum and Immigration Act 2025 (and any further amendments), an employer must establish that an employee is entitled to work in the United Kingdom, and if so, to establish any restrictions under the Act that apply to the employee. Everyone must therefore answer the following questions to satisfy this requirement.

Passport Number	
Are you permitted to work in the UK?	**Yes / No**
Date of entry into the UK (if applicable)	
Place of entry into the UK (if applicable)	
Work Permit/Visa Expiry (If applicable)	
Does your visa limit the number of hours per week permitted to work (If applicable)	**Yes / No**
If yes, how many?	
Share code if required	

Emergency Contact Details

Name	
Relationship	
Contact Number Home	
Contact Number Mobile	
Contact Number Work	

Offences, Cautions & Convictions

Required in compliance with the security screening procedure BS7858

If the answer is YES to any question, please provide details.

Have you ever received a police caution?	**Yes/ No**
Have you ever been convicted, fined or had any other order made against you by a criminal, civil or military court?	**Yes/ No**
Are you aware of any police investigation in which you may be involved?	**Yes/ No**

N.B. Disclosure is not required where this is a conviction to which the provisions of the Rehabilitation of Offenders Act 1974 (as amended) Failure to disclose an unspent conviction may result in summary dismissal. If you are unclear about any of these questions, please ask.

Driving Licence

Driving Licence	**FULL / PROVISIONAL / NONE**
Licence Number	
Access to own vehicle	**YES / NO**
Have you ever been disqualified?	**YES / NO**
Please enter any details of driving convictions or penalties in the last 3 years.	

How will you travel to work?

Car	
Bus	
Train/Tram	
Cycle	
Walk	
Other	

Have you worked for Taurus Security before?

Yes ☐

No ☐

Medical Information

Do you have any medical conditions that we need to be aware of? Or do you take any medication that may affect your ability to certain tasks?
Please give details:

WORKING TIME REGULATIONS -INDIVIDUAL OPT-OUT AGREEMENT

Individual Agreement to Opt-Out Regulations 4(1) of the Working Time Regulations 1998 about Maximum Average Weekly Working Time.

I agree that the limit in Regulation 4(1) of the Working Time Regulations 1998 shall not apply to me and that my average working time may therefore exceed 48 hours for every seven days (as defined by and calculated in accordance with the Working Time Regulations 1998).

I agree that I will comply with any and all of the company's arrangements, from time to time in force, which relate to its maintenance of records of my hours of work.

This agreement can be terminated by me giving three months' notice in writing to my manager.

I accept that in accordance with the "special case" exemptions contained within the WTR, I may agree to waive these stipulations, providing that compensatory rest is arranged. (Within the WTR, compensatory leave allows for the deferment of the stipulated rest, in accordance with working practice. I therefore wish to (tick one box below, appropriate)

I volunteer to work more than a weekly 48 hours, for more than 26 weeks, and to agree to have compensatory rest.	
I limit my hours of work to a weekly average of 48 hours taken over 22 weeks and agree to have a compensatory rest	

Availability and Notice period

	MON	TUE	WED	THUR	FRI	SAT	SUN
Morning 6 am-10 am							
Daytime 10 am – 5 pm							
Evening 5 pm -10 pm							
Nights 10 pm-6 am							

Notice Period with current Employer_____

Signed	
Date	

I confirm I have provided the following:

	YES	NO
Right to work		
5 Year history on the form with 5 year tax history download		
Proof of address within 3 months		
HMRC Form		